REQUEST FOR PROPOSAL (RFP)

Motor Industry Retirement Fund (MIRF)

Temporary Total Disability Benefit Cover

Date: 07 July 2026

Prerequisites for Proposals for the provision of Temporary Total Disability (TTD) Benefit Cover for members of Auto Workers' Provident Fund and the Motor Industry Provident Fund (hereinafter jointly referred to as the Motor Industry Retirement Funds "MIRF")

You are hereby invited to submit the following informaton to meet the pre-verification requirements of the motor industry retirement funds' proposal	To be completed by the applicant (with supporting documents)
1. Registered name of the Company.	
2. Company profile.	
3. Registration documents (CIPC Certificate).	
4. Have an active FSP license, in good standing and compliant in terms of the requirements of the Financial Advisory and Intermediary Services Act, 2002 (FAIS Act).	
5. Current SARS Certificate of Good Standing.	
6. Qualifications and experience of key staff.	
7. Empowerment Credentials (Valid BBBEE Certificate) and confirmation of the following:	
7.1. Percentage of Black members as a percentage of the Executive Committee (Black person as defined in the B - BBEE Act . African, Coloured, Asian, Chinese).	
7.2. Percentage of Black female members as a perecentage of the Executive Committee.	
8. Fidelity cover certificate.	
9. Confirmation that the insurer meets the following mandatory requirements: 9.1. Quotations must come directly from the insurers. No brokers may submit quotes. 9.2. Insurer must have a 1.5 times capital solvency reserve cover on their existing book.	

9.3. Insurer must advise how they will maintain a 1.5 times capital adequacy ratio after onboarding of the MIRF book. 9.4. Insurer must have offered the product for a minimum of 5 years. 9.5. Insurer must be providing TTD benefit to a minimum of 5 funds. 9.6. Insurer must cover at least one fund with more than 1,500 members. 9.7. Total lives insured by insurer under this benefit must be a minimum of 100,000.	
10. Confirmation whether you are currently service provider of record for any of the following key service providers for the Funds: ✓ MIBCO (Administrator) ✓ MIFA (Administrator) ✓ Optimum Employee Benefits (Fund Consultant) ✓ Nexia SAB&T (External Auditor) ✓ SNG Grant Thornton (Internal Auditor) ✓ Moruba Consultants and Actuaries (Actuaries) ✓ RisCura (Investment Managers) ✓ Lattitude Consulting (Marketing and Communications)	
11. At least two (2) relevant client references.	

Interested parties are requested to submit these Prerequisites by **17:00 on 24TH July 2026** to procurement@mirf.co.za

The Link to MIRF member data will be shared with only shortlisted applicants based on the above prerequisites for proposals.

Disclaimer:

The submission of the prerequisites for proposals does not commit MIRF in any way or form to any course of action resulting from the receipt of submissions by the applicants in response to this RFP. It must be noted that MIRF reserves its right to apply its internal processes to shortlist applicants. Nothing in this document shall be construed as a contract or legally binding arrangement between the parties.

Applicant's Signatory Details:

________________ Name and Surname

________________ Capacity

________________ Signature

Date:______________