

Benefit & Compliance Consultant

OVERVIEW

This is a new role in a s13b pension fund administrator.

Whilst the immediate role is defined below, the bigger picture is that of an opportunity to build capacity within the organisation (and head and be rewarded for this over time) to create a new division or business, consulting internally and externally to funds.

This requires a person with the requisite experience, to build, nurture, and convert relationships in the wider market to support the business initiative. This means travel to regions, developing strategy, and tapping into networks to market the Fund and Borwa.

Ultimately, as business head, one would manage budget, goals, staff, training, and recruitment to build the business going forward. Rewards and career growth would be linked substantively to this.

Purpose of the Job

Act as principal consultant to the Hospitality & General Provident Fund. Provide advice on fund management including assisting with investment strategy implementation. Assist with all fund compliance, governance, and risk management.

Key Responsibilities.

- Provide advice regarding fund management, and investment strategy.
- Assist with all fund governance, compliance, and risk management implementation.
- Build and maintain a strong relationship with the client/s.
- Attend to and resolve problems of client/s.
- Proactively identify client issues and solutions.
- Conduct presentations and workshops for clients.
- Successfully manage assigned projects as and when required.

- Generate profitability and new business for the Company.
- Monitor fees including but not limited to ensuring that the correct fees are being charged.
- Liaise with FSCA and any other regulatory body on queries, changes, rules, audits etc.
- Draft special rules for employers in the Fund.
- Apprise the Fund of regulatory change in tandem with the P.O., Chairperson and Borwa.

Requirements

- B. Comm or LLB undergrad (preferably B. Comm & LLB postgrad).
- FAIS Compliant with RE5 completed.
- CFP will be advantageous.
- Proven track record in EB with at least 5 years' experience in consulting.
- Good Communication skills, written and verbal.
- Problem solving skills.
- Excellent customer service skills.
- Ability to multitask.

Applications are to be sent to Monkatsu Malebo at this email address: -
Monkatsu@borwafs.co.za.